

Meeting Minutes

October 11, 2022

In-Person Meeting

Present: Andy Hanneman; Amanda Scherlie; Fr. Timmerman; Melicca Carpenter (via telephone); Jacob Schuette; Rachel Hendershot;

Absent: Nina Beck

Meeting called to order at 6:30PM by President Andy Hanneman; Father led the opening prayer.

Jacob moved to approve the minutes from the August meeting; Rachel seconded the motion; none were opposed to approval.

- **Results from Fall Calls**

- Positive responses on calls/texts
- Father/Nina will address the issues that were brought up with a handful of calls

- **QR Codes for Donations**

- Is there a way to have these Codes on things such as music programs, bulletins, in the commons to help increase donations.
 - SAC would like a direct “School Donation” and or “StJB Sports” added to the ParishSoft donation list – this would direct funds directly to the School to help aide in reduction of Church Subsidies
 - Amanda will contact Noni on adding an item to the ParishSoft list of donations
- Fr Mentioned there is a church in David City that uses QR codes to direct people to donate

- **Hiring of Principal / Teachers**

- Father reached out to Mother Mary Margret – Mother Superior of Christ of King Sisters – to schedule a meeting to discuss having sisters come in and aide with the principal position (Sisters always come in pairs)
 - This would be a possibility for a Principal and teacher position

- Downside – we would have to provide living accommodations for the sisters
- Melicca supplied a “Masters Teachers” list from Nebraska Dept of Education
 - Amanda sorted lists and broke down to Lincoln & Omaha Diocese “Masters Teachers”
 - Does the principal position have to have a “Masters in Administration” or any masters? The list does not break down what the teachers have a masters in
 - Can we send a mass postcard or email?
 - Email would be free apposed to printing/mailing postcards
 - Amanda will create a new attachment and Father/Nina will work on some wording for the body of the email
 - Original discussion last meeting was to mail a postcard – now that we will be emailing, a new attachment will need to be made (to include ALL OPEN positions)
 - Amanda will communicate with Sue/Father about sending out the mass email to all “Masters Teachers” list for Omaha/Lincoln Diocese – email should be sent from Fathers email
 - Amanda will contact Deb for updating the “NDE Teach Nebraska” Website – to direct applications to Fathers email/phone
- **Updating SAC By-Laws**
 - Will be tabled for another meeting
- **Updating the Strategic Plan**
 - Deb emailed a copy of Strategic Plan with notes to SAC
 - Father reached out to Deb a couple of weeks ago and asked if we have any implementation/action on the Strategic Plan
 - Prior years SAC we would update every month for the Pillars – we have deviated from these responsibilities and SAC needs to get back into implementation of Strategic Plan
 - Prior years there was a separate “Strategic Planning Committee” – now this is a

part of SAC's roll for the school

- SAC members need to take control of their pillars – **THEY** are responsible for the implementation of action (with Father's Approvals)
- Communication needs to increase between Pillar Leads to decrease the overlapping of events/planning/etc
 - SAC needs to utilize the implementation chart on OneDrive to document their action items they are working on
- Father asked if we need to make any adjustments to the current Strategic Plan?
 - SAC feels we can “trim some fat” off this Strategic Plan and get down to the Basics for the Survival of the School
 - Example – Advancement – “Ensure the management of School funds”, this is Finance Committee – “Budgeting” – School doesn't have a “budget”-can't even implement this action
 - SAC should prioritize – take the 1st (old) strategic Plan (2015-2020) and compare to the current strategic plan (2020-2025) – we need to prioritize due to lack of volunteers and focus on what counts right now.
 - COVID did set us back for a few years on implementations of some Strategic Planning items
 - Amanda will email copies of the Strategic Plans
 - Each SAC member to review their Pillar and bring modifications to next months meeting
- Should we have a separate meeting to invite parents / parishioners to share their thought on strategic plan?
- **How can we grow the SAC Team**
 - SAC meetings are open to public (and can utilize closed sessions if needed)
 - Bring ideas to next meeting about how to get more people involved with SAC
 - Possibly utilize the “Dinner Out” nights for a SAC Meet & Greet
 - Conferences – Can we give out an item to parents to encourage them to join SAC

- Melicca / Rachel / Amanda will put together a table with treats/flyers/applications encouraging parents to join SAC
- Amanda will update the SAC application to modify that apps will now go to Father Timmerman. Will ask Deb to update the online copy as well
- Could we run another push in the Bulletin again?
- **Fundrasiers**
 - Father asked who creates the fundraisers / night out
 - SAC members told Father that all Fundraising for the school is through the Home & School Association
 - IF we get the QR Code going – SAC could ask HSA to implement the QR code for families who may just wanted to donate instead of ordering fundraiser items / going out to eat
- **Creating a new Annual Gratitude Report**
 - Do we have someone that can create a new Report rather than just the PowerPoint of “charts”
 - We need something more appealing/appeasing to the eye
 - Melicca asked why we can’t use our resources at the schools we are supporting (I.E. Lourdes)
 - Do we have a liaison between Lourdes & St Johns to utilize resources at Lourdes because St Johns/CHS subsidizes Lourdes financially
 - Do we have enough information to re-create a copy similar to Lourdes Report?

Father led Closing Prayer

Meeting was adjourned

Next meeting will be November 8, 2022 at 6:30pm – in StJB Meeting Room