

Meeting Minutes
September 13, 2022
In-Person Meeting

Present: Andy Hanneman; Amanda Scherlie; Fr. Timmerman; Melicca Carpenter; Jacob Schuette; Rachel Hendershot;

Absent: Nina Beck

Meeting called to order at 6:30PM by President Andy Hanneman; Father led the opening prayer.

Jacob moved to approve the minutes from the August meeting; Rachel seconded the motion; none were opposed to approval.

- **New Hires – What is SAC’s Role**

- Nina Beck – temp principal
 - What is/are the diocese next steps in finding a principal for the 2022-2023 School Year?
 - Fr Timmerman stated that the diocese has paused on hiring until December/January – Fr will take the lead on the hiring process from now on (not diocese) and will reach out to SAC / Parents to aide in hiring committee when the time comes
 - Do we have to wait until Dec/Jan? Can we utilize contacting local parishes/schools? Advertising in the local Diocese Registers now?
 - Fr stated that posting in the Register isn’t free – but fairly inexpensive. – possible posting in the Omaha and Lincoln Diocese every other month
 - How/Where do applicants go to apply? Website? What is the website?
 - Melicca stated she will investigate pulling a Roster from the State of Nebraska License Registration (teacher).
 - Possibly make a postcard to mail to some of this list??
 - Fr stated that Teach In Nebraska (a part of NE Dept of Education) –

website to post jobs for free – currently listed on this website:

- [NDE Teach In Nebraska – Teaching Jobs In Nebraska](#)
- Can/Did we post on local colleges job search websites?
- Does Deb have a template and job description or info on where we have/did post
- Fr Mentioned reaching out the Superintendent of Omaha / Lincoln Diocese school districts
- Does the diocese have online applications or a portal to list jobs – can/has it been sent to indeed?
 - Fr stated to contact Dave Freisen at the Education office for the diocese (Melicca will contact)
- Para's & Other teachers
 - As of now – Christie is comfortable with the way Kindergarten and 1st Grade are running – no extra para's needed at this time
 - 3-yr old Pre-School – Still need a para for this age
 - Junior High – was mentioned that the 1st Grade para was thought to have been in the Jr High for para – Do we still need a para for Jr High?? 2 teachers with combined 6th/7th Grade class – no planning period for teachers? How can we adjust to help Jr High Teachers?
- **Pre-School Tuition**
 - Our cost of Pre-School Tuition is now much higher than Early Childhood center & most daycares – making us out of the market for a lot of parents – (costs are 2022-2023)
How did this get so high compared to local schools?
 - 4 Year old (all day-5x a week) - \$4,750
 - 4 Year old (½ Day-5x a week) - \$3,250
 - 3 Year old (½ Day-3x a week) - \$2,250
 - 2021-2022 PCC Early Childhood Center price was \$2,700 for (all day-5x a week) – plus

convenience fee if paid monthly

- Rachel to contact ECC & First Baptist to check current rates (2022-2023)
- Rough cost of daycare in the area is \$150 a week
- Are we able to lower and/or offer incentives for tuition reduction
 - Fr would like to “bring in more children at the early ages – show them what a catholic grade school is about”. Fr is comfortable setting tuition lower as long as the tuition covers the salary/benefits of the teachers/paras
 - Fr will talk with Noni to calculate salaries of the pre-school teachers and will give us rough costs and what a “break-even” price per student would be
 - Pre-School does not qualify for Good Shepard (discounted rates)
 - Is there any way we can reduce tuition for this year?? – offer an incentive for completing service hours towards Spring Dinner & fundraisers in return for reduced tuition?
- **Possibility of utilizing “online” services for paying of Lunch Accounts / Day Care**
 - Fr stated that Stephanie DeWild is looking into utilizing for lunch
 - Can we also use this same software for day care? Sports fees? Club Fees? Etc?
 - Fr Mentioned it would be too much for Noni to run ACH's
 - Can we add selections through the church website to deposit funds for these fees?
- **Church Finance – Subsidizing the school**
 - SAC would like more Parents to utilize the online donation process for tithing.
 - Can Church Finance run another push at mass for this? – Fr to talk to Larry Welch
 - One Time Donations



- Credit Card Kiosk in the commons-Melicca had picture of one of the Greek Orthodox Churches
- QR Codes on Pews in church – scan to lead them toward the online portal
 - Church Giving Portal Website below offers “log-in” AND one-time giving

- <https://giving.parishsoft.com/app/giving/PS-1579>
- Amanda will coordinate with Deb on if a system like this has been used in the past
- **Separation of Church & School Funds**
 - Fr stated that Noni is working on separating the accounts – Church & School monies
 - SAC would like a better understanding of the true operating costs of the School
 - SAC would also like to be able to review Parish Council meeting minutes and help with a “Budget” for the School if Church Finance council would accept the help
- **Updating the SAC By-Laws**
 - Sometime in the next new meetings we need to update these – should we set a separate meeting for JUST updating these?
- **Father updated SAC on Confessionals**
 - Copied text from the 09-02-2022 Bulletin Weekly update:
 - The cost estimate for two new confessionals is \$30,000. That is much less than the projected cost for confessionals that would have been built as a new addition to the back of the church. There is around \$170,000 currently set aside for the confessionals that was donated by parishioners. Since we will be saving a substantial amount of money, we would like to use some of those donations towards other needed capital improvement projects around the parish. Some of the possible projects include:
 - Renovation to the old confessionals for a server and acolyte vesting room, a new access door to that room from the sacristy, and some updating for the adoration chapel.
 - New LED lighting and new flooring in the Commons Area.
 - Repair of damaged stucco on some building areas around the campus.
 - Creation of an additional meeting room in the Rectory Basement, as well as improved utilization of the storage areas
- **Monthly SAC Teacher Appreciation**
 - September – Andy
 - October – Rachel
 - November – Jacob
 - December – Amanda

- January – Melicca
- February – Andy
- March – Rachel
- April – Amanda
- May – Melicca
- **Fall Welcome calls by SAC to parents**
 - These calls are just a welcome call – not to “dig into issues”
 - Amanda distributed paper Call Lists (sorted by oldest or only)
 - Will send email with rough script and copy of “early out” release photo – can use this as your “welcome” and reminder
 - Calls to be completed PRIOR to September 23rd
- **Interim Principal Schedule / Office Communication**
 - Nina is in the office 4 days a week
 - Can we have her “office/appointment hours” publicized for better communication to parents for when they can reach her. (in her weekly update in newsletter)
 - Emergency/Urgent requests – Parents can reach out to Father.
 - Office Communication is best to sent to Mary and/or Father and/or Teacher
- **Weekly Teacher’s updates**
 - Teachers are continuing the weekly updates – Fr/Nina will remind teachers of this as it is a great communication between teachers/parents
- **Fr – Security Update**
 - Jacob has been adding security cameras to the premises
 - “Crisis Response Team” created as well – Sandy, Teresa, Mary, Nina, & Fr T.
 - Church Security to also aid in a security training exercise in the near future

Father led Closing Prayer

Meeting was adjourned

Next meeting will be October 11, 2022 at 6:30pm – in StJB School Library