

Meeting Minutes

July 7th, 2021

IN-Person

Present: Linda Monahan; Andy Hanneman; Fr. Houlihan; Jennifer Moss; Deb Walton; Amanda Scherlie; Rachel Hendershot; Jacob Schuette

Absent: Melicca Carpenter

Meeting called to order at 6:30PM by President Andy Hanneman; Jacob Schuette opening prayer
Jen moved to approve the minutes from the May meeting; Rachel seconded the motion; none were opposed to approval.

- Introduction of New members – Jacob Schuette & Rachel Hendershot
- Existing members also introduced themselves to new members
- Filling Pillar Vacancies
 - Catholic Identity – Jacob Schuette
 - Student Enrichment – Student Enrichment
- CCD Students (K-8) – did we gain any?
 - Linda had given Michelle Howell a list of CCD student last year and highlighted potentials. It is unknown if they were called.
 - Postcards inviting students to enroll were given to CCD classes in March.
 - Linda to get Jacob a revised list of CCD students for potential calls
- Discussion of OneDrive folder
 - Use the live Implementation sheet to add projects each pillar is working on and review before a new project is started to verify we are not doubling down on work/surveys etc.
- Enrollment
 - Ended 2020/21 School year with 119 Students, with Pre-K we had 146
 - Projections for 2021/22 School year is 136 students total with Pre-K
 - Good Shepard and School Scholarships were dispersed

- Combined Pre-K 4y.o. ½ & Full day classes – 18 student total
 - 12 are full day
 - 6 are ½ day
- Pre-K 3 y.o. is at 13 students
 - This is an increase from 8 students from 2020-2021 year
- Kindergarten – currently at 18 for 2021-22
 - Did lose some from Pre-K 4 last year that did not enroll in Kindergarten
 - All of these have been contacted and all are going public
- Trend continues that we are losing Middle School age children
 - Reasons stated – social, athletics, etc
- We need a gameplan to start students early and retain them throughout the entire Pre-k through 8th grade
- Students who have left – reasonings
 - Sports
 - Moved
 - Social
- Linda printed list of parent who are paying in FACTS but have not registered for the 2021-22 school year. She will be contacting them via telephone because email communication isn't working
- Pillar Objectives
 - Pillar leads need to be reviewing objectives and how their pillar can assist with enrollment
 - Catholic Identity – to call CCD students list?
 - Linda to reach out to Michelle Howell to see if she had made any phone calls to the list of CCD potentials and report to Jacob
 - Culture & Comm
 - Developing a better strategy to communicate parent survey info

- Taking feedback from survey to develop training opportunities for faculty and creating policy's & procedures for teacher/parent communication
- Deb & Linda are working on a better teacher policy handbook for communication and to regulate how and with what means that communications are sent out to parents
- New Families (K-8 Grade)
 - 1 brand new 7th Grade Student
 - 1 family moving to town – 1-Kindergartner, 1-2nd Grader (possibly 2 more younger children)
 - Should we assign a “parent ambassador” to assist their transition to a new school – communications & culture to take this lead
- Welcome back communication / Parent night
 - How can we entice parents to get involved with pillars at the Student Orientation night
 - Yard signs will be out in front of school again (school purchased those previously)
 - School year calendar magnets – Linda to contact Karen Kielian for sponsorship
 - To be dispersed at parent night
- Student Enrichment – Updates
 - Basketball 3v3 tournament happening July 10th
 - Volleyball camp went well (planning on doing again next summer – 2022)
 - Back to School BBQ – Nate Powers to organize
 - End of July for date – will be head at school
- Home & School Association will be making a BIG push for needing help at parent night

Hail Mary was said as closing Prayer

Meeting was adjourned

Next meeting will be August 10th at 6:30pm – in StJB School Library