

Meeting Minutes

Tuesday, October 13, 2020

Via Teleconference

Present: Fr. Houlihan; Linda Monahan; Donna Weeda; Amanda Scherlie; Monica Yankus; Michelle Howell; Melicca Carpenter

Absent: Deb Walton; Andy Hanneman; Jennifer Moss

Meeting called to order at 6:30PM by President Donna Weeda; Father Houlihan led opening prayer

Monica Yankus moved to approve the minutes from the August meeting; Melicca seconded the motion; none were opposed to approval

- Donna opened with discussing that each Pillar should update the SAC on the priorities they are setting on the original objectives that were set out in each Pillar. If a Pillar is migrating away from the original objectives we should understand and report out what the new objectives are. We want to make sure we are keeping the plan up with the actions being taken.
- Updates on Pillars
 - **Donna / Michelle – Catholic Identity**
 - Michelle Spoke with Sue Stevens about potential leads for team members
 - Earl/Laura (RCIA instructors) – reached out to them to coordinate a meeting prior to acting on list from Sue Stevens
 - **Andy – Advancement (absent-copy of email sent from Andy)**
 - Reached out to Brad Ksiazek and he is happy to be on the board.
 - Reached out to Noni and the Diocese to get some info on financial situation
 - Chatted with Volgamott, we agree that we would like to get a understanding financial situation before really delving into what can be done.
 - Would like to get a copy of the consulting work done by “Eva”, talked to

Dave Friesen and emailed him but my email bounced back so if anyone has that please let me know

- (Copy of text per Donna's email) I will let Linda speak to the work that Eva did, but I believe it will be the original SP with the pillars and task that were set out by those groups. We had good success in a couple of the groups, but I believe not so much in the financial pillar. But again Linda knows a lot more than I on that.
- Talked to Les Mach at the Southern Nebraska Catholic Foundation. They are experts in getting more endowments and donations etc and Les would love to come up and speak at church and hand out information. Basically either direct donations or they are good with getting leads and then following up those leads and getting donations. If you think of him as a Sales Rep, it's easier to understand what he does. Side note, he says he has never been to the church/school
 - Reply email from Donna - Deb can give you insight on how that worked when they were in a couple of years ago. She has those details.
- I think it would be great to have Les come up after a couple sermons about giving/ giving back/ helping etc.
- **Amanda – Enrollment & Marketing**
 - Asked about meeting in commons – Father preferred Zoom
 - Shared “Per Pupil Cost”, Current/Past Enrollment via Email with team
 - Asked about Exit Surveys – Linda okayed sharing without comments attached. Amanda to get charts from Deb without comments
 - Objective – building Alumni – utilize the current StJB Alumni Facebook page to grow Alumni list.
 - Will utilize the Class photos on wall of school to build Alumni list
- **Melicca / Deb – Culture & Communications**
 - Team consists of Denise Lorence, Melisa Ging, Angie Minihan (info via text from Melicca) – Met last Sunday as a group (Oct 4) Will meet again on Nov 8.

- Main focus – communication from the school
 - Asked team to monitor/keep an eye on all the different communications coming from school. (Via -Teachers, Linda, Mary, Father, Church Groups, Clubs etc)
 - Evaluate how we can streamline/make more professional – use some type of “Branding”
- **Monica / Jen – Student Enrichment**
 - Zoomed on October 4th
 - Objective 1- Wants a copy of the questionnaire that was sent out a while back of programs/activities that people would like to see at school
 - Building another questionnaire to see what activities are most interested
 - Summer Camps?? Joy’s Volleyball Cap, Summer Gardening Club, etc.
 - Objective 2 & 3 – Tara Vinduska to lead on these – will contact school Athletic Director
 - Improve participation in school athletic programs 4-8grade
 - Recognizing students for participation in activities/athletics
 - Will also research other schools programs
- Monica asked if we have gotten any new recruits for teams from postcard/Facebook – forms sometimes aren’t affective – do we have a quick email they can send to?
 - How are we gaining more? Just filling out form? Email?
 - “contact the school” link on the page – sends email to Deb & Linda
 - Donna monitors the stjbcatholic@gmail.com email

- Parent Teacher Conferences
 - H&S Association to continue to send out the “Feed the Teachers” for PT Conf.
 - Thank you Notes from SAC to Teachers/Staff – to show our support
 - Amanda to make a “Thank the Teacher” sign as well as adding a comment about funding/giving to the “2nd collection” for the teachers as this is their “bonus” pay.
 - Amanda to also make individual posters for each staff to be placed in the hallway during conferences – this will allow parents to send a quick “thank you” to the staff.
 - Signage for SAC in the main hallway – asking for more help with Pillars
 - Amanda to make poster for SAC
 - Will have extra applications & Strategic Planning brochures laid out with it
- Other Topics
 - Linda reported a good In-Service day on Oct 12. Also mentioned a new program called “Circle of Grace” – to be introduced possibly in 2nd semester
 - Winter is coming – mass in gym – any ideas on how to reduce/eliminate wet floors from kids coming in from outside. Will revisit next meeting
 - COVID Update – Numbers in community are on the rise
 - Even if we go into the “orange” protocols to remain unless directed so otherwise by Sarpy/Cass Health
 - Less than 1% of cases can be traced back to In-school activity or classroom settings – most cases are coming from gatherings/parties on the weekends
 - Should we sent out communication reiterating “social gatherings” – wearing masks, 6ft distance, etc.

- Distance Learners
 - As of this meeting date - 4 of the 6 distance learners will be returning to in-school lessons
 - NO new distance learners as of this meeting day

Father Houlihan closed with a Blessing

Meeting was adjourned

Next meeting will be Tuesday, November 10 at 6:30pm via Zoom.