Diocese of Lincoln Safe Environment Training Instructions

- 1. Go to <u>https://lincoln.CMGconnect.org</u>.[†]
- 2. Register for a new account, or login to your existing account.[‡]

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| 3. Click "Start Curriculum" | " in "Safe Environment Pro | gram" under | Includes: Safe Haven - It's Up to You video training; Safe Haven questions: required Diocesan |

"Required Trainings".

- 4. Complete all sections of the program (approx. 1 hr 15 min).
- Click the "Dashboard" tab to return to the main training area when you have completed the entire program.
- 6. Click "Download Certificate" under "Safe Environment Program" to save/print your certificate.

7. YOU MUST EMAIL OR DELIVER YOUR CERTIFICATE TO YOUR COORDINATOR AS PROOF OF COMPLETION.

Coordinator Email Address:

- The following browsers and minimum versions are recommended: Google Chrome 46, Mozilla Firefox
 30, Apple Safari 9, Microsoft Edge 33, Internet Explorer 10, iOS Safari 9.
- ‡ If you previously completed driver training but cannot sign in or reset your password, contact the program administrator at Seth-Odgaard@lincolndiocese.org for your login credentials.

HAVING PROBLEMS WITH THE WEBSITE?

Click the "Support" and "FAQ" buttons at the top of the page, or email cmgconnect@catholicmutual.org.

policy acknowledgement.